

## Mission Statement

To Serve General Aviation as a Regional Airport in a Safe and Responsible Manner



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, April 19th, 2023**  
**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

### Members:

Brad Knott - Chair  
Patti McAtee – Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Jeanette Aldredge  
Rich Heininger

### Executive Director:

Andy Biller

### Liaisons/Consultants:

Scott Belt –	County Board of Supervisors
John Burns –	Evans & Dixon
Rob Livingston-	Stuart Tinley
Jeff Hutcheson –	Commemorative Air Force
Graham Jura -	City of Council Bluffs
Melissa Escritt –	FBO
Mike Massman –	Massman Nelson Reinig PC

### **I. Approval of Minutes**

- March 2023 Monthly Board Meeting
- April 2023 Special Board Meeting

### **II. Treasurer’s Report – Holtz**

Discuss/App: Oper. Acct: #10185 - 10200  
Auto Withdrawal #030123 - 033023  
Exp. Acct: #2402 - 2404  
Line of credit - \$0

### **III. Financials**

Mike Massman

### **IV. Public Hearing’s**

Review Plans, Specifications, and Estimated Cost’s associated with:

- A. The Grading and Drainage Project
- B. Construction of Taxilane B4
- C. The Equipment Storage Building.

### **V. Reporting**

- A. Staff Report – Andy Biller and Garrick Sharp
- B. CAF – Jeff Hutcheson
- C. FBO – Melissa Escritt
- D. City of Council Bluffs – Graham Jura
- E. County - Scott Belt

### **VI. New Business**

- A. **Discuss/Action:** McClure Engineering Invoice #144712 for \$6,440, #144714 for \$7,518, and #144713 for \$8,971.
- B. **Discuss/Action:** Bid Proposal’s for Grading and Drainage Project to Determine the Lowest Responsive Bidder.
- C. **Discuss/Action:** Consider Motion to Award Project to JB Holland Construction Inc. (lowest responsive bidder and recommended by McClure), for the Construct Taxilane B4 Project, Contingent upon FAA Approval of Funding.
- D. **Discuss/Action:** Consider Motion to Approve Construction Admin Services Agreement with McClure for the Construct Taxilane B4 Project.
- E. **Discuss/Action:** Consider Motion to Approve QA Testing Services Agreement with Terracon for the Construct Taxilane B4 Project.
- F. **Discuss/Action:** Consider Motion to Submit AIP Grant App. FAA AIP 3-19-0022-027 (AIP-2023) and BIL-AIP Grant App. FAA AIP3-19-0022-028 (BIL-2023) for the Construct Taxilane B4 Project.
- G. **Discuss/Action:** Award Contract to Anderson Construction for the Equipment Storage Building, Funded in part with Iowa DOT Grant Funds.

### **VII. Open Discussion**

- 1. Safety Update
- 2. Iowa DOT FY-24 Grant Cycle
- 3. Richard A. Downing Memorial Fund Donation
- 4. RSM Audit Fees and Services

### **VIII. Adjournment**

Next meeting is scheduled for May 17<sup>th</sup>, 2023