

Mission Statement

To Serve General Aviation as a Regional Airport in a Safe and Responsible Manner



MONTHLY BOARD MEETING
4:00 pm Wednesday, May 17th, 2023
Main terminal conference room
101 McCandless Lane
Council Bluffs, IA

Members:

Brad Knott - Chair
Patti McAtee – Vice Chair
Eddie Holtz - Secretary/Treasurer
Scott Hartman
Deanna Boese
Jeanette Aldredge
Rich Heininger

Executive Director:

Andy Biller

Liaisons/Consultants:

Scott Belt –	County Board of Supervisors
John Burns –	Evans & Dixon
Rob Livingston-	Stuart Tinley
Jeff Hutcheson –	Commemorative Air Force
Graham Jura -	City of Council Bluffs
Melissa Escritt –	FBO
Mike Massman –	Massman Nelson Reinig PC

- I. **Approval of Minutes**
- April 2023 Monthly Board Meeting
- II. **Treasurer's Report – Holtz**
Discuss/App: Oper. Acct: #10201 - 10210
Auto Withdrawal #040123 - 043023
Exp. Acct: #2405 - 2406
Line of credit - \$0
- III. **Financials**
Mike Massman
- IV. **Reporting**
 - A. Staff Report – Andy Biller and Garrick Sharp
 - B. CAF – Jeff Hutcheson
 - C. FBO – Melissa Escritt
 - D. City of Council Bluffs – Graham Jura
 - E. County - Scott Belt
- V. **New Business**
 - A. **Discuss/Action:** McClure Engineering Invoice #145210 for \$4,931.00 and #145208 for \$14,185.00
 - B.
 - C. **Discuss/Action:** AO Invoice 2023-065 for \$10,134.08 for the Equipment Storage Building
 - D. **Discuss/Action:** RSM FY22 Audit Invoice for \$20,475.00
 - E. **Discuss/Action:** McClure Engineering Agreement for the Construction Management, Administration, and Observation Services for the Grading and Drainage Project
 - F. **Discuss/Action:** Approval of Grading Contract for Lee Construction Inc. and Change Order in the Amount of \$797,500.20.
 - G. **Discuss/Action:** Approval of Anderson Construction Contract in the Amount of \$964,849.00 for the Equipment Storage Building
 - H. **Discuss/Action:** Approval to Apply for Iowa DOT Aviation Bureau Grant for NEC Access Road and Improvements
 - I. **Discuss/Action:** Hangars #33-35 Preliminary Approval of Lease Agreement
- VI. **Open Discussion**
 1. Safety Update – Hangar Doors
 2. Utility Vehicle Purchase
 3. Insurance Renewal Update
 4. Watermain Extensions
- VII. **Adjournment**

Next meeting is scheduled for June 21th, 2023