

Mission Statement

To Serve General Aviation as a Regional Airport in a Safe and Responsible Manner



MONTHLY BOARD MEETING
4:00 pm Wednesday, June 21st, 2023
Main terminal conference room
101 McCandless Lane
Council Bluffs, IA

Members:

Brad Knott - Chair
Patti McAtee – Vice Chair
Eddie Holtz - Secretary/Treasurer
Scott Hartman
Deanna Boese
Jeanette Aldredge
Rich Heininger

Executive Director:

Andy Biller

Liaisons/Consultants:

Scott Belt/Jeff Jorgensen – County Board of Supervisors
John Burns – Evans & Dixon
Rob Livingston- Stuart Tinley
Jeff Hutcheson – Commemorative Air Force
Graham Jura - City of Council Bluffs
Melissa Escritt – FBO
Mike Massman – Massman Nelson Reinig PC

I. Approval of Minutes

- May 2023 Monthly Board Meeting

II. Treasurer’s Report – Holtz

Discuss/App: Oper. Acct: #10211 - 10220
Auto Withdrawal #050123 - 053023
Exp. Acct: #2407 - 2408
Line of credit - \$0

III. Financials

Mike Massman

IV. Reporting

- A. Staff Report – Andy Biller and Garrick Sharp
- B. CAF – Jeff Hutcheson
- C. FBO – Melissa Escritt
- D. City of Council Bluffs – Graham Jura
- E. County – Scott Belt / Jeff Jorgensen

V. New Business

- A. **Discuss/Action:** McClure Engineering Invoice #146034 for \$4,666.70 #146035 for \$1,346.27
- B. **Discuss/Action:** Approval of HUB Insurance Renewal 2023-2024 for \$71,761
- C. **Discuss/Action:** Staff Compensation: Annual COLA Wage Rate Increase of 2.75%
- D. **Discuss/Action:** Executive Director Employment Agreement
- E. **Discuss/Action:** Approval to Sign FAA Grant Agreements 3-19-0022-027-2023 & 3-19-0022-28-2023 for the Taxiway B4 Project
- F. **Discuss/Action:** Hangars #33-35 Approval of Lease Agreement

VI. Open Discussion

- 1. Safety Update
- 2. General Updates:
 - Construction
 - Infrastructure
 - Elevator
 - Entrance Sign
 - Unairworthy Aircraft Review

VII. Adjournment

Next meeting is scheduled for July 19th, 2023