

**Mission Statement**

**To Serve General Aviation as a Regional Airport in a Safe and Responsible Manner**



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, August 16<sup>th</sup>, 2023**  
**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

**Members:**

Brad Knott - Chair  
Patti McAtee – Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Jeanette Aldredge  
Rich Heininger

**Executive Director:**

Andy Biller

**Liaisons/Consultants:**

Scott Belt/Jeff Jorgensen – County Board of Supervisors  
John Burns – Evans & Dixon  
Rob Livingston- Stuart Tinley  
Jeff Hutcheson – Commemorative Air Force  
Graham Jura - City of Council Bluffs  
Melissa Escritt – Revv Aviation  
Mike Massman – Massman Nelson Reinig PC

**I. Approval of Minutes**

- July 2023 Monthly Board Meeting

**II. Treasurer’s Report – Holtz**

Discuss/App: Oper. Acct: #10229 - 10240  
Auto Withdrawal #070123 - 072823  
Exp. Acct: #2410 - 2411  
Line of credit - \$0

**III. Financials**

Mike Massman – FY23 Financial Report

**IV. Reporting**

- A. Staff Report – Andy Biller and Garrick Sharp
- B. CAF – Jeff Hutcheson
- C. Revv Aviation – Melissa Escritt
- D. City of Council Bluffs – Graham Jura
- E. County – Scott Belt / Jeff Jorgensen

**V. New Business**

- A. **Discuss/Action:** McClure Engineering Invoice #147008 for \$6,045.80 and #147085 for \$1,791.55
- B. **Discuss/Action:** Andersen Construction Invoice of \$124,937.35 for the Equipment Storage Building
- C. **Discuss/Action:** Approval to Proceed with Water Line Extension to the Equipment Storage Building for \$15,502.
- D. **Discuss/Action:** Annual Auditor Selection – Hamilton and Associates - \$11,000
- E. **Discuss/Action:** Approval to Reapply for the FAA Airport Terminal Program Grant for the Elevator Project
- F. **Discuss/Action:** Approval to Terminate Hangar #47 Lease

**VI. Open Discussion**

- 1. Safety Update
- 2. NEC Access Road Project and Iowa DOT State Aviation Grant Update

**VII. Adjournment**

Next meeting is scheduled for September 20<sup>th</sup>, 2023