



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, February 21<sup>st</sup>, 2024**  
**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

**Members:**

Brad Knott - Chair  
Rich Heininger – Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Patti McAtee  
Jarrod Konz

**Executive Director:**

Andy Biller

**Liaisons/Consultants:**

Jeff Jorgensen – County Board of Supervisors  
Rob Livingston- Stuart Tinley  
Jeff Hutcheson – Commemorative Air Force  
Graham Jura - City of Council Bluffs  
Melissa Escritt – Revv Aviation  
Mike Massman – Massman Nelson Reinig PC

- I. Approval of Minutes**  
- January 2024 Monthly Board Meeting
- II. Treasurer’s Report – Holtz**  
Discuss/App: Oper. Acct: #10302 - 10319  
Auto Withdrawal #010124 - 012924  
Exp. Acct: #2433 - 2434  
Line of credit - \$0
- III. Financials**  
Mike Massman
- IV. Reporting**
  - A. Staff Report – Andy Biller and Garrick Sharp
  - B. CAF – Jeff Hutcheson
  - C. Revv Aviation – Melissa Escritt
  - D. City of Council Bluffs – Graham Jura
  - E. County – Jeff Jorgensen
- V. New Business**
  - A. **Discuss/Action:** McClure Engineering Invoice #150314 for \$2,558.88
  - B. **Discuss/Action:** Architectural Offices Invoice #2024-005 for \$4,929.38.
  - C. **Discuss/Action:** Morris Excavating Invoice #16246 for \$6,900.
  - D. **Discuss/Action:** In-Law Fencing Estimate to reinstall fence around the Equipment Storage Building - \$13,563.12
  - E. **Discuss/Action:** Phone System Upgrade – VOIP
  - F. **Discuss/Action:** McClure Engineering Access Road Project Engineering Agreement
- VI. Open Discussion**
  - 1. Safety Update
  - 2. NEC Development
  - 3. Hangar D Building Lease Update
  - 4. April Board Meeting Date Change?
- VII. Adjournment**