



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, May 15<sup>th</sup>, 2024**  
**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

**Members:**

Brad Knott - Chair  
Rich Heininger – Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Patti McAtee  
Jarrod Konz

**Executive Director:**

Andy Biller

**Liaisons/Consultants:**

Jeff Jorgensen – County Board of Supervisors  
Rob Livingston- Stuart Tinley  
Jeff Hutcheson – Commemorative Air Force  
Graham Jura - City of Council Bluffs  
Melissa Escritt – Revv Aviation  
Mike Massman – Massman Nelson Reinig PC

**I. Approval of Minutes**

- April 17<sup>th</sup>, 2024, Monthly Board Meeting  
- April 24<sup>th</sup>, 2024, Special Board Meeting

**II. Treasurer’s Report – Holtz**

Discuss/App: Oper. Acct: #10348 - 10360  
Auto Withdrawal #040124 – 043024  
#032524  
Exp. Acct: #2437 - 2438  
Line of credit - \$0

**III. Financials**

Mike Massman – 3<sup>rd</sup> Quarter Financials

**IV. Reporting**

- A. Staff Report – Andy Biller and Garrick Sharp
- B. CAF – Jeff Hutcheson
- C. Revv Aviation – Melissa Escritt
- D. City of Council Bluffs – Graham Jura
- E. County – Jeff Jorgensen

**V. New Business**

- A. **Discuss/Action:** McClure Engineering Invoices #152016 for \$21,948.28 – Taxilane B4 Project #152015 for &1,312.06 – Grade and Drain #152170 for \$15,559.25 – NEC Access Road
- B. **Discuss/Action:** JB Holland Pay Estimate #1 – \$540,933.52
- C. **Discuss/Action:** Approval to Apply for Iowa DOT Aviation Bureau Grant for Airfield Signage Upgrades
- D. **Discuss/Action:** Approval to Proceed with Joint Seal Replacement / Maintenance Project for \$65,000 by Henriksen Contracting. Runway Intersection and Specific Taxiways.
- E. **Discuss/Action:** Approval to Request Bids for Runway 18/36 & 14/32 Joint Seal Replacement Maintenance.

**VI. Open Discussion**

- 1. Safety Update – ATC RAPCON (Radar Approach Control) / Airfield Maintenance.
- 2. Insurance Renewal Update
- 3. Airport Authorities Final Loan Payment

**VII. Adjournment**

Next meeting is scheduled for June 19<sup>th</sup>, 2024.