



MONTHLY BOARD MEETING
4:00 pm Wednesday, June 19th, 2024
Main terminal conference room
101 McCandless Lane
Council Bluffs, IA

Members:

Brad Knott - Chair
Rich Heininger – Vice Chair
Eddie Holtz - Secretary/Treasurer
Scott Hartman
Deanna Boese
Patti McAtee
Jarrod Konz

Executive Director:

Andy Biller

Liaisons/Consultants:

Jeff Jorgensen – County Board of Supervisors
Rob Livingston- Stuart Tinley
Jeff Hutcheson – Commemorative Air Force
Graham Jura - City of Council Bluffs
Melissa Escritt – Revv Aviation
Mike Massman – Massman Nelson Reinig PC

- I. Approval of Minutes**
- May 15th, 2024, Monthly Board Meeting
- II. Treasurer’s Report – Holtz**
Discuss/App: Oper. Acct: #10361 - 10369
Auto Withdrawal #050124 – 053024
Exp. Acct: #2435 - 2436
Line of credit - \$0
- III. Financials**
Mike Massman
- IV. Reporting**
 - A. Staff Report – Andy Biller and Garrick Sharp
 - B. CAF – Jeff Hutcheson
 - C. Revv Aviation – Melissa Escritt
 - D. City of Council Bluffs – Graham Jura
 - E. County – Jeff Jorgensen
- V. New Business**
 - A. **Discuss/Action:** McClure Engineering Invoices #152590 for \$19,345.42 – Taxilane B4 Project #152613 for \$5,027.95 – Grade and Drain #152614 for \$14,534.75 – NEC Access Road
 - B. **Discuss/Action:** Andersen Construction Final Pay Estimate for Equipment Storage Building - \$56,205.15
 - C. **Discuss/Action:** JB Holland Pay Estimate #2 for \$142,493.53 for Taxilane B4 Project
 - D. **Discuss/Action:** Massman Nelson Reinig Invoice #48594 for \$3,500 – Accounting Services and Quarterly Accounting Services
 - E. **Discuss/Action:** Approval to Proceed with Henriksen Contracting as Lowest and Most Qualified Bidder for the Joint Seal Replacement Project
 - F. **Discuss/Action:** Staff Compensation: Annual COLA Wage Rate Increase of 2.5%
 - G. **Discuss/Action:** Easement Agreement with Western Iowa Networks
 - H. **Discuss/Action:** Presentation from James Gulson from HUB International and Approval of HUB Insurance Renewal 2024-2025 for \$78,415
 - I. **Discuss/Action:** Executive Director Employment Agreement
- VI. Open Discussion**
 - 1. Safety Update – ATC RAPCON / Traffic Management / Airfield Maintenance.
 - 2. Consent Agenda Discussion
 - 3. Capital Improvement Plan Update
 - 4. August Board Meeting Date Change – Suggested August 14th, 2024, at 4pm
- VII. Adjournment**

Next meeting is scheduled for July 17th, 2024.