



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, July 17<sup>th</sup>, 2024**  
**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

**Members:**

Brad Knott - Chair  
Rich Heininger – Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Patti McAtee  
Jarrod Konz

**Executive Director:**

Andy Biller

**Liaisons/Consultants:**

Jeff Jorgensen – County Board of Supervisors  
Rob Livingston- Stuart Tinley  
Jeff Hutcheson – Commemorative Air Force  
Graham Jura - City of Council Bluffs  
Melissa Escritt – Revv Aviation  
Mike Massman – Massman Nelson Reinig PC

- I. **Approval of Minutes**  
- June 19<sup>th</sup>, 2024, Monthly Board Meeting
- II. **Treasurer’s Report – Holtz**  
Discuss/App: Oper. Acct: #10370 - 10378  
Auto Withdrawal #060124 – 062724  
Exp. Acct: #2443 - 2444  
Line of credit - \$0
- III. **Financials**  
Mike Massman
- IV. **Reporting**
  - A. Staff Report – Andy Biller and Garrick Sharp
  - B. CAF – Jeff Hutcheson
  - C. Revv Aviation – Melissa Escritt
  - D. City of Council Bluffs – Graham Jura
  - E. County – Jeff Jorgensen
- V. **New Business**
  - A. **Discuss/Action:** McClure Engineering Invoices #153267 for \$11,995.18 – Taxilane B4 Project #153296 for \$15,853.75 – NEC Access Road
  - B. **Discuss/Action:** JB Holland Pay Estimate #2 for \$250,388.89 for Taxilane B4 Project
  - C. **Discuss/Action:** Stuart Tinley Invoice #3071 for \$2,306.31
  - D. **Discuss/Action:** Approval to Proceed with Bid Process and Set Public Hearing Date for NEC Access Road Project
  - E. **Discuss/Action:** FY 2025 Airport Terminal Program Application for Elevator Project
  - F. **Discuss/Action:** Approval to Proceed with Hamilton and Associates for FY 2024 Financial Audit
- VI. **Open Discussion**
  - 1. Safety Update – ATC RAPCON / Traffic Management / Airfield Maintenance.
  - 2. August Board Meeting Date Change – August 14<sup>th</sup>, 2024, at 4pm
- VII. **Adjournment**

Next meeting is scheduled for August 14<sup>th</sup>, 2024.