



**MONTHLY BOARD MEETING**  
**4:00 pm Wednesday, September 18<sup>th</sup>,**  
**2024**

**Main terminal conference room**  
**101 McCandless Lane**  
**Council Bluffs, IA**

**Members:**

Brad Knott - Chair  
Rich Heining - Vice Chair  
Eddie Holtz - Secretary/Treasurer  
Scott Hartman  
Deanna Boese  
Patti McAtee  
Jarrod Konz

**Executive Director:**

Andy Biller

**Liaisons/Consultants:**

Jeff Jorgensen –	County Board of Supervisors
Rob Livingston-	Stuart Tinley
Jeff Hutcheson –	Commemorative Air Force
Graham Jura -	City of Council Bluffs
Melissa Escritt –	Revv Aviation
Mike Massman –	Massman Nelson Reinig PC

- I. **Approval of Minutes**  
- August 21<sup>st</sup>, 2024, Monthly Board Meeting
- II. **Treasurer's Report – Holtz**  
Discuss/App: Oper. Acct: #10395-10404  
Auto Withdrawal #080124 - 082724  
Exp. Acct: #2448 - 2450  
Line of credit - \$0
- III. **Financial Report – Mike Massman**
- IV. **Reporting**
  - A. Staff Report – Andy Biller and Garrick Sharp
  - B. CAF – Jeff Hutcheson
  - C. Revv Aviation – Melissa Escritt
  - D. County – Jeff Jorgensen
- V. **New Business**
  - A. **Discuss/Action:** McClure Engineering Invoice #154231 for \$4,931.25 for Access Road Project and #154230 for \$3,666 for Taxilane B4
  - B. **Discuss/Action:** JB Holland Final Pay Estimate #5 for \$88,756.06
  - C. **Discuss/Action:** Thiele Geotech Invoices for Taxilane B4 Project; TM53429 - \$2,129.00, TM53427 - \$2,420.25, and TM53428 - \$214.75
  - D. **Discuss/Action:** Taxilane B4 Change Order Request - Additional \$20,920.10 for Increase in As-Built Quantities
  - E. **Discuss/Action:** Henriksen Invoice 28841 - \$9,400 for Partial Depth Patching and - \$150,000 for Joint Seal Replacement Project
  - F. **Discuss/Action:** McClure Engineering Agreement for Construct Hangar Site Development
  - G. **Discuss/Action:** Approval of PCI Inc. Construction Contract for Hangar Site Development Access Road Project
  - H. **Discuss/Action:** FortBrand – Willie 865 – Request to Lease Snow Removal Equipment
  - I. **Discuss/Action:** Pavement Painting – Taxiways at IDOT Expense. Runways at Airport Expense but not to exceed IDOT Contract Rate
  - J. **Discuss/Action:** FBO Hangar #45/19 Lease Transfer
  - K. **Discuss/Action:** UHC Health Insurance Renewal Proposal – UHC Level Funded Plan - \$41,354.16
- VI. **Open Discussion**
  1. Safety Update
  2. IDOT Sign Grant
  3. CBAA Mission/Vision/Values and Strategic Plan Review Process
- VII. **Adjournment**

Next meeting is scheduled for October 16<sup>th</sup>, 2024.