



MONTHLY BOARD MEETING
4:00 pm Wednesday, Sept 17th, 2025
Main terminal conference room
101 McCandless Lane
Council Bluffs, IA

Members:

Brad Knott - Chair
Rich Heininger – Vice Chair
Eddie Holtz - Secretary/Treasurer
Scott Hartman
Deanna Boese
Jarrod Konz
Patti McAtee

Executive Director:

Andy Biller

Liaisons/Consultants:

Jeff Jorgensen - County Board of Supervisors
Rob Livingston - Stuart Tinley
Jeff Hutcheson - Commemorative Air Force
Aaron Diedrichs - Revv Aviation
Mike Massman - Massman/Nelson/Reinig

I. Approval of Minutes

- August 2025 Monthly Board Meeting

II. Treasurer's Report – Holtz

Discuss/App: Oper. Acct: #10512 - 10519
Auto Withdrawal #080125 - 082725
Exp. Acct: None
Line of credit - \$0

III. New Business

- A. **Discuss/Action:** McClure Engineering Invoice #162668 for \$2,384.05 – NEC Access Road
- B. **Discuss/Action:** PCI Construction Pay Estimate #3 for \$20,847.48 – NEC Access Road
- C. **Discuss/Action:** Midstates Bank Line of Credit
- D. **Discuss/Action:** Year End Financial Report and Approval of Massman Invoice #49596 for \$8,890.00
- E. **Discuss/Action:** Airport Staffing Review - Committee Recommendation
- F. **Discuss/Action:** Health Insurance Renewal Proposal
- G. **Discuss/Action:** McClure Engineering Agreement for Design/Bid Services – Construct Taxiway Bravo - \$99,930.00

IV. Open Discussion

- 1. IDOT Hangar Grant Project Update/Previously Approved HDR NEC Facilities Concept Design Task Order #1
- 2. FBO/SASO Lease Letter of Intent Process
- 3. Airport Safety and Efficiency Action Plan

V. Reporting

- A. Staff Report – Andy Biller and Garrick Sharp
- C. CAF – Jeff Hutcheson
- D. Revv Aviation – Aaron Diedrichs
- E. County – Jeff Jorgensen

Next meeting date October 15th, 2025

Mission: To Serve General Aviation as a Regional Airport in a Safe and Responsible Manner

VI. Adjournment

Next meeting date October 15th, 2025