

**Council Bluffs Airport Authority
Board of Directors Meeting Minutes
March 18th, 2026
Main Terminal Conference Room at 4:00pm**

Roll Call Attendance

Board Members Present:

Rich Heininger Chair
Eddie Holtz Secretary/Treasurer
Jarrod Konz
Patti McAtee
Brad Knott
Deanna Boese

Board Members Absent:

Scott Hartman Vice Chair

Liaisons & Consultants:

Jeff Hutcheson
Alex Long
Lisa LaMantia

Public Hearing: Public Hearing on the Proposed Plans, Specifications, Form of Contract, and the Estimate of the Cost of the Project for Taxiway Bravo

Approval of prior months Meeting Minutes:

Motion for approval by Brad Knott and was seconded by Eddie Holtz. The prior month's minutes were approved.

Treasurer's Report:

Eddie Holtz went over the February 2026 Financial Report. CBAA is seeking approval for the checks written in February numbered #10573 - 10580, Automatic Withdrawal numbers #020126 - 030226 from the Operating account and check #2470 written out of the Expansion account. The total balances for the three accounts were \$22,210.99 in the Operating account, \$11,138.26 in the Expansion account, and \$1,510,199.08 in the Reserve account. There is a balance of \$0 owed on the line of credit. Motion for approval by Brad Knott and seconded by Jarrod Konz. All board members approve.

New Business:

A. Discuss/Approve: McClure Engineering Invoice #166474 for \$8,323.25 for Taxiway Bravo Project

Mr. Heininger asked for a motion to approve.
Eddie Holtz moved to approve.
Brad Knott seconded. The motion passed by unanimous vote.

B. Discuss/Approve: SASO Minimum Standards, Process/Participation/Schedule

Mr. Heininger asked for a motion to approve.
Eddie Holtz moved to approve.
Brad Knott seconded. The motion passed by unanimous vote.

C. Discuss/Approve: Commemorative Air Force Lease Renewal

Mr. Heininger asked for a motion to approve.
Jarrod Konz moved to approve.
Eddie Holtz seconded. The motion passed by unanimous vote.

D. Discuss/Approve: Hayes and Associates FY 2025 Audit Invoice for \$5,000

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Eddie Holtz seconded. The motion passed by unanimous vote.

E. Discuss/Approve: ABC Electric Invoice for \$5,975.00

Mr. Heininger asked for a motion to approve.

Eddie Holtz moved to approve.

Jarrod Konz seconded. The motion passed by unanimous vote.

Executive Director/Staff Report:

Andy reported to the Board. Children's Nebraska has signed a temporary hangar lease on the Airport for their emergency medical transport operation. They will begin their helicopter and fixed wing operation on April 1st, 2026. There is a Conex storage and work trailer alongside a temporary crew rest trailer next to the hangar. They will be making some modifications to the hangar such as lighting and another walk thru door over the next month or two to better accommodate their operation. Children's is working with HDR on preliminary design work for their ultimate hangar site. The Airport will be having a state funded pavement inspection sometime over the next month. This inspection happens every 3-4 years and the airport will then get a report so see where our pavement rates. We typically rank very high, but it's helpful to know where we need to focus on runway maintenance, including joint seals. We are continuing to work with HDR on an Airport hangar with the assistance of IDOT grant funding. Finally, we had a very successful winter snow removal operation this year. New equipment, combined with our de-icing capabilities, we have been able to recover from a snow event very quickly, and with little to no disruptions to aircraft operations.

Commemorative Air Force:

Jeff Hutcheson was present at the meeting. The PT-19 is out of annual and back flying. The ride program schedule is filling up, and it will be traveling throughout the Midwest for multiple events. The monthly cookouts will start back up on May 20th, 2026, at 5pm and continue monthly until the fall. The flight breakfast will be on August 1st, 2026. The CAF is planning to hold a 40th anniversary.

Apex Aero Center CBF: Alex Long, Apex General Manager, was present at the meeting. He introduced himself to the Board. Alex comes from a few large FBO operations in the South.

Revv Aviation:

Lisa Lamantia was present at the board meeting. February flight training was up 62% when compared to the same month in 2025. Maintenance continues to be extremely busy. They have multiple open positions for A&P's.

County Board of Supervisors:

Mr. Jorgensen was not present for the board meeting.

Open Discussion:


1. Hangar Rates, Exchanges, and Compliance
2. Pavement Inspection Update
3. Airport Hangar Project

Guests:

Mikayla Brokemeyer – McClure Engineering

Adjournment: Rich Heininger asked if there were any other questions, being none, he adjourned the meeting.

The electronic recording of this proceeding, though not transcribed, is part of the record of each respective action of the Authority. The electronic recording of this proceeding is incorporated into these official minutes of this Authority meeting as if they were transcribed therein.


Mr. Heininger - Chair