

**Council Bluffs Airport Authority
Board of Directors Meeting Minutes
April 15th, 2026
Main Terminal Conference Room at 4:00pm**

Roll Call Attendance

Board Members Present:

Rich Heininger Chair
Jarrod Konz
Patti McAtee
Brad Knott
Deanna Boese

Board Members Absent:

Scott Hartman Vice Chair
Eddie Holtz Secretary/Treasurer

Liaisons & Consultants:

Jeff Hutcheson
John Reud
Lisa LaMantia

Approval of prior months Meeting Minutes:

Motion for approval by Patti McAtee and was seconded by Deanna Boese. The prior month's minutes were approved.

Treasurer's Report:

Jarrod Konz went over the March 2026 Financial Report. CBAA is seeking approval for the checks written in February numbered #10581 - 10592, Automatic Withdrawal numbers #030126 - 033126 from the Operating account and check #2471 written out of the Expansion account. The total balances for the three accounts were \$35,185.65 in the Operating account, \$5,103.11 in the Expansion account, and \$1,563,939.62 in the Reserve account. There is a balance of \$0 owed on the line of credit. Motion for approval by Brad Knott and seconded by Rich Heininger. All board members approve.

New Business:

A. Discuss/Approve: McClure Engineering Invoice #167234 for \$2,645.68 for Taxiway Bravo Project

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Jarrod Konz seconded. The motion passed by unanimous vote.

B. Discuss/Approve: Taxiway Bravo Project

i. Approval to Proceed with FAA Grant Application Using BIL and AIP Funding

Mr. Heininger asked for a motion to approve.
Jarrod Konz moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

ii. Approval to Proceed with McClure Engineering Construction/Administration Agreement

Mr. Heininger asked for a motion to approve.
Jarrod Konz moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

iii. Recommendation of Award to Lowest Qualified Bidder – Compass Utility

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Jarrod Konz seconded. The motion passed by unanimous vote.

iv. Materials QA Testing Agreement with Terracon

Mr. Heininger asked for a motion to approve.
Patti McAtee moved to approve.
Jarrod Konz seconded. The motion passed by unanimous vote.

C. Discuss/Approve: T-Hangar Rate Increase Effective July 1st, 2026

Mr. Heininger asked for a motion to approve.
Deanna Boese moved to approve.
Jarrod Konz seconded. The motion passed by unanimous vote.

D. Discuss/Approve: Draft SASO Minimum Standards/Process

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Jarrod Konz seconded. The motion passed by unanimous vote.

Executive Director/Staff Report:

Andy reported to the Board. We are closely monitoring the changes to the Iowa property tax legislation that is currently in the state legislature. It still has a few more steps before the bill could become law. We have been meeting with the Mayor of Council Bluffs and her finance team to discuss what this could mean for the Airport in the future. Children's Hospital began operating at the Airport on April 1st. There have been a number of upgrades to the hangar since they began operating such as concrete, lighting and door modifications. They have begun the planning/design process for the ultimate hangar project at the Airport on our NEC. We are working towards getting an agreement in place for our new hangar project. Revv Aviation and the Airport Authority are working with the Iowa DNR following their recent inspection. They would like to have a response to their comments and questions by May 1st, 2026.

Commemorative Air Force:

Jeff Hutcheson was present at the meeting. The monthly cookouts will be starting on May 20th at 5pm. The flight breakfast will be on August 1st, 2026. The PT-19 is going to Sioux Falls as a static display, rides a parade in mid-July.

Apex Aero Center CBF: Alex Long was not present for the board meeting.

Revv Aviation:

John Reud was present at the board meeting. He reported that there were 15 more hours flown in March compared to March 2025. They are in the process of hiring a new maintenance employee.

County Board of Supervisors:

Mr. Jorgensen was not present for the board meeting.

Open Discussion:

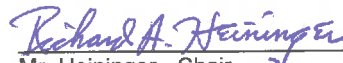
1. Airport Future Budget Planning
2. Corporate/Box Hangar Rate Increase

Guests:

Jay Pudenz – McClure Engineering

Adjournment: Rich Heininger asked if there were any other questions, being none, he adjourned the meeting.

The electronic recording of this proceeding, though not transcribed, is part of the record of each respective action of the Authority. The electronic recording of this proceeding is incorporated into these official minutes of this Authority meeting as if they were transcribed therein.


Mr. Heininger - Chair