

**Council Bluffs Airport Authority
Board of Directors Meeting Minutes
May 20th, 2026
Main Terminal Conference Room at 4:00pm**

Roll Call Attendance

Board Members Present:

Rich Heininger Chair
Scott Hartman Vice Chair
Patti McAtee
Brad Knott
Deanna Boese

Board Members Absent:

Eddie Holtz Secretary/Treasurer
Jarrod Konz

Liaisons & Consultants:

Jeff Hutcheson
Lisa LaMantia

Presentation: Paula Hazelwood – Advance Southwest Iowa – Economic Development

Approval of prior months Meeting Minutes:

Motion for approval by Brad Knott and was seconded by Patti McAtee. The prior month's minutes were approved.

Treasurer's Report:

Eddie Holtz went over the April 2026 Financial Report. CBAA is seeking approval for the checks written in April numbered #10593 - 10604, Automatic Withdrawal numbers #040126 - 043026 from the Operating account and check #2472 written out of the Expansion account. The total balances for the three accounts were \$41,353.96 in the Operating account, \$5,103.11 in the Expansion account, and \$1,878,963.98 in the Reserve account. There is a balance of \$0 owed on the line of credit. Motion for approval by Scott Hartman and seconded by Patti McAtee. All board members approve.

New Business:

A. Discuss/Approve: McClure Engineering Invoice #167842 for \$4,304.12 for Taxiway Bravo Project

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Deanna Boese seconded. The motion passed by unanimous vote.

B. Discuss/Approve: Hangar Development Committee Report/Recommendation

i. Corporate Hangar Rate Effective July 1st, 2026

Mr. Heininger asked for a motion to approve.
Scott Hartman moved to approve.
Deanna Boese seconded. The motion passed by unanimous vote.

ii. New Airport Hangar Construction Location

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Scott Hartman seconded. The motion passed by unanimous vote.

C. Discuss/Approve: Snyder and Associates Professional Services Agreement for Airport Hangar

Mr. Heininger asked for a motion to approve.
Scott Hartman moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

D. Discuss/Approve: Appointment of Personnel Committee to Review/Recommend Staffing Needs and Compensation

Mr. Heininger asked for a motion to approve.
Rich Heininger moved to approve.
Brad Knott seconded. The motion passed by unanimous vote.

Executive Director/Staff Report:

Andy reported to the Board on some of the changes coming with Revv's operation and their move to Eppley with some of their fleet. The minimum standards process has been shared with a group of shareholders at the airport to gather input. The next step is to work with the same shareholders on the standard operating procedures that will accompany the minimum standards. The goal with this process is to have something in place before the new SASO lease is approved, the timing of this is yet to be determined and may include a transition period.

Commemorative Air Force:

Jeff Hutcheson was present at the meeting. The PT-19 has been busy with the ride program. There are multiple rides booked and several events that it will be attending over the next few weeks and months. The members have recently completed a few upgrades to the officer's club to include new ceiling tiles, lighting and a projector screen. The monthly cookouts will start tonight, May 20th at 5pm.

Apex Aero Center CBF: Alex Long was present for the board meeting. After opening on February 23rd, 2026, Apex's fuel sales continue to grow at the airport. In April, total fuel sales approached 31,000 gallons between Jet A and 100LL. They are on track to hit 35,000 gallons in May. There has been quite a bit of interest in basing aircraft at the airport. There were 33 new transients to the airport in April, and 39 at the time of this meeting in May.

Revv Aviation:

Lisa LaMantia was present at the board meeting. The Avionics department just finished a large project that took several months to complete. They have hired an additional tech for the Avionics and for the Maintenance shop. Flight training is up 9% this April compared to last year. She mentioned that the move of some operations to Eppley is entirely dependent on some mechanical work that is being done on the facility, and likely will still be months away. The expected fleet size to move is 19 aircraft. Flight training continues to grow with enrollment at UNO going up yearly.

County Board of Supervisors:

Mr. Jorgensen was present for the board meeting. The County is continuing to work with employee unions to negotiate a 3% increase in salaries.

Open Discussion:

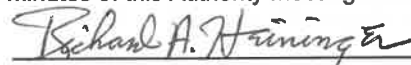
1. Draft SASO Minimum Standards/Process

Guests:

Lisa Fox
Mark Shoemaker

Adjournment: Rich Heininger asked if there were any other questions, being none, he adjourned the meeting.

The electronic recording of this proceeding, though not transcribed, is part of the record of each respective action of the Authority. The electronic recording of this proceeding is incorporated into these official minutes of this Authority meeting as if they were transcribed therein.


Mr. Heininger - Chair