Council Bluffs Airport Authority
Board of Directors Meeting Minutes
June 17th, 2026
Main Terminal Conference Room at 4:00pm

Roll Call Attendance

Board Members Present:

Rich Heininger	Chair
Scott Hartman	Vice Chair
Eddie Holtz	Secretary/Treasurer
Patti McAtee	
Brad Knott	
Deanna Boese	

Board Members Absent:
Jarrod Konz

Liaisons & Consultants:

Jeff Hutcheson

Approval of prior months Meeting Minutes:

Motion for approval by Scott Hartman and was seconded by Patti McAtee. The prior month's minutes were approved.

Treasurer's Report:

Garrick Sharp went over the May 2026 Financial Report. CBAA is seeking approval for the checks written in May numbered #10605 - 10613, Automatic Withdrawal numbers #050126 - 052926 from the Operating account and check #2476 written out of the Expansion account. The total balances for the three accounts were $32,953.47 in the Operating account, $5,103.11 in the Expansion account, and $1,878,386.50 in the Reserve account. There is a balance of $0 owed on the line of credit. Motion for approval by Brad Knott and seconded by Scott Hartman. All board members approve.

New Business:

A. Discuss/Approve: Revv Aviation Supplemental Aviation Support Organization Lease Renewal

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Scott Hartman seconded. The motion passed by unanimous vote.

A. Discuss/Approve: 2026-2027 HUB International Annual Insurance Renewal - $78,623

Mr. Heininger asked for a motion to approve.
Eddie Holtz moved to approve.
Deanna Boese seconded. The motion passed by unanimous vote.

B. Discuss/Approve: Recommendation of Personnel Committee

i. Executive Director Employment Agreement

Mr. Heininger asked for a motion to approve.
Scott Hartman moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

ii. Staffing Needs and Compensation

The committee recommended that the wage of the Assistant Airport Manager will increase to $36 per hour and the Airport Operations Specialist Wage will increase to $30 per hour.

Mr. Heininger asked for a motion to approve.
Deanna Boese moved to approve.
Eddie Holtz seconded. The motion passed by unanimous vote.

iii. **Annual Cost of Living Adjustment Wage Increase 2.5%**

Mr. Heininger asked for a motion to approve.
Scott Hartman moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

C. **Discuss/Approve: Approval to Proceed with Hayes and Associates FY27 Financial Audit**

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Eddie Holtz seconded. The motion passed by unanimous vote.

Executive Director/Staff Report:

Andy reported to the Board that he, Garrick Sharp and Eddie Holtz recently met with Mayor Shudak to discuss future funding and planning. It was a positive meeting that included the City Finance Director, Danielle Bemis.

Commemorative Air Force:

Jeff Hutcheson was present at the meeting. The PT-19 remains busy. The aircraft will be at Fremont this weekend for the Nebraska Fly-in and a number of regional events throughout the summer. Work is beginning on the Ercoup again. There has also been an increase in membership. Cookouts are continuing after the board meetings.

Apex Aero Center CBF: Alex Long was present for the board meeting. The CWS has been a success so far. There has been a large increase in traffic. In May there was a total of 37,347. There were 25 new transient jet customers that had never been the airport previously. So far in the month of June there has been 25,067 gallons of fuel pumped and 31 new transient jet customers. They're projected to pump over 42,000 for the month.

Revv Aviation:
Lisa LaMantia was not present at the board meeting.

County Board of Supervisors:
Mr. Jorgensen was not present for the board meeting.

Open Discussion:

1. Airport Park Concept

Guests:

Aaron Mingle – Revv Aviation

Adjournment: Rich Heininger asked if there were any other questions, being none, he adjourned the meeting.

The electronic recording of this proceeding, though not transcribed, is part of the record of each respective action of the Authority. The electronic recording of this proceeding is incorporated into these official minutes of this Authority meeting as if they were transcribed therein.

Richard A. Heininger

Mr. Heininger - Chair