Council Bluffs Airport Authority
Board of Directors Meeting Minutes
July 15th, 2026
Main Terminal Conference Room at 4:00pm

Roll Call Attendance

Board Members Present:

Rich Heininger	Chair
Scott Hartman	Vice Chair
Eddie Holtz	Secretary/Treasurer
Patti McAtee	
Brad Knott	
Deanna Boese	

Board Members Absent:
Jarrod Konz

Liaisons & Consultants:

Jeff Hutcheson
Alex Long
Lisa LaMantia

Approval of prior months Meeting Minutes:

Motion for approval by Brad Knott and was seconded by Patti McAtee. The prior month's minutes were approved.

Treasurer's Report:

Garrick Sharp went over the June 2026 Financial Report. CBAA is seeking approval for the checks written in May numbered #10614 - 10623, Automatic Withdrawal numbers #060126 - 063026 from the Operating account and no checks written out of the Expansion account. The total balances for the three accounts were $116,156.40 in the Operating account, $5,103.11 in the Expansion account, and $1,847,179.98 in the Reserve account. There is a balance of $0 owed on the line of credit. Motion for approval by Scott Hartman and seconded by Patti McAtee. All board members approve.

New Business:

A. Discuss/Approve: McClure Engineering Invoice #169689 for $15,755 for Taxiway Bravo Project

There was a correction made to the Invoice amount listed on the agenda. The amount was corrected to $16,111.24.

Mr. Heininger asked for a motion to approve the amended amount, $16,111.24.
Brad Knott moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

B. Discuss/Approve: Revv Aviation SASO Lease Extension Final Approval

Mr. Heininger asked for a motion to approve.
Deanna Boese moved to approve.
Scott Hartman seconded. The motion passed by unanimous vote.

C. Discuss/Approve: City of Council Bluffs Memorandum of Understanding
Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Eddie Holtz seconded. The motion passed by unanimous vote.

D. Discuss/Approve: Minimum Standards Update

The Board members were asked to make a motion on the FBO and SASO Minimum Standards.

Mr. Heininger asked for a motion to approve.
Brad Knott moved to approve.
Patti McAtee seconded. The motion passed by unanimous vote.

Executive Director/Staff Report:

Andy reported to the Board. We are working with Massman Nelson to finalize our year-end report that will be used by Hayes and Associates to conduct our audit this fall. The Children's project is progressing. They are working on plans for an approximately 12,000-sq-foot hangar with another 3-4 thousand sq. feet of crew rest and office space.

Commemorative Air Force:

Jeff Hutcheson was present at the meeting. The flight breakfast is August 1st, 2026. They should be getting their signed lease back from headquarters this week. The PT-19 has been busy. It is up in Sioux Falls this week and has sold around 22 rides so far. They were in Seward last week where they sold multiple rides and will be down in Shenandoah in September.

Apex Aero Center:

Alex Long was present at the board meeting. There was approximately 48,000 gallons of fuel sold in the month of June - 17,000 100LL and 28,000 Jet A. In the almost 5 months that Apex has been operating at CBF they have sold over 162,000 gallons. There were 83 transients that used the airport in June. So far in July there have been 22 transients. They are hoping to pump around 45,000 this month.

Revv Aviation:

Lisa LaMantia was present at the board meeting. There are no new updates on their move to Eppley. Aircraft rental is currently up 3.5% from a year ago in June. Maintenance has just finished up three retail **customers'** aircraft and are working on quite a few of the flight school aircraft. UNO is projecting a 20% increase in students in the fall.

County Board of Supervisors:
Mr. Jorgensen was not present for the board meeting.

Open Discussion:

1. Airport Stormwater Pollution Prevention Plan Updates
2. Aerial Agriculture Activity
3. Hangar Leasing Activity / Planning

Guests:

Jay Pudenz – McClure Engineering
Chloe Atkins – Apex Aero Center

Adjournment: Rich Heininger asked if there were any other questions, being none, he adjourned the meeting.

The electronic recording of this proceeding, though not transcribed, is part of the record of each respective action of the Authority. The electronic recording of this proceeding is incorporated into these official minutes of this Authority meeting as if they were transcribed therein.

Richard A. Heininger

Mr. Heininger - Chair